

SATURNA ISLAND FIRE PROTECTION SOCIETY

Monday, March 14th 2022, 4:00 pm @ ESB #1

PRESENT: Eva Hage, Stephen Hardy, Ron Monk, Tony Marchigiano, John Wiznuk, Peter Stolting, Ian Gaines, Deb Simpson, Melanie Watson (via mobile), Peter Clark (via mobile), Vanessa Verbitsky

ABSENT: Doug Hayward

GUESTS: Dr. Martin Wale, Tony Simmonds, David Rees-Thomas, Paul Brent and John Hutchinson

1. Eva Hage called the meeting to order @ 4:02 pm.
2. **Moved** to approve the agenda as amended to move Item #13 a, b & c to Item #4 for review. **Carried.**
3. **Moved** to approve the board meeting minutes from January 17, 2021. **Carried.**
4. **and 13 (a)** Eva welcomed guest Dr. Martin Wale who presented the SIR Futures document followed by a comprehensive discussion with the entire Board about its recommendations.
Moved to accept and endorse the SIR Futures report and move ahead with recommendations. **Carried.**

13(c) Recruitment of new SIR members.

Deb Simpson produced a strategy document for SIR recruitment which was discussed. Deb Simpson volunteered to be the SIFPS Board's representative and work with SIR members to develop an awareness and recruitment campaign.

13(b) Class 4 Restricted Driver's Licences

Moved: As of the next SIFPS board meeting, May 9, 2022, SIR members must show that they have a valid Class 4 Restricted Driver's licence or have passed or booked the written tests. Additionally, as of the AGM, any members without a Class 4 Restricted Driver's licence will be prohibited from driving emergency vehicles. John Wiznuk abstained from the vote. **Carried.**

Moved that for attainment of a Class 4 Restricted Driver's License, SIFPS will provide all out-of-pocket expenses, per diem expenses (as per the Travel Policy) and compensation for wage loss. **Carried.**

5. Business Arising From Minutes

- (a) The Travel Policy was approved via email and is available to view on the SIFPS website.
- (b) Commercial inspections are the jurisdiction of Fire Chief.
- (c) Peter Clark and John Wiznuk reviewed the options for a potential new tender. Tabled.
- (d) Size and cost of a metal shelter for Car 2 at ESB#2 was discussed. Peter Stolting and Ian Gaines will submit a proposal at the next Board meeting.
- (e) Peter Stolting reported that a clean-up crew assessment is still to take place on IR7.

6. Correspondence None.

7. Fire Chief's Report. Accepted as submitted.

8. SIR Chief's Report. Accepted as submitted and discussed.

9. Operations / Asset Management Committee.

Moved by Stephen Hardy to accept Peter Clark's costing request of \$3,100 to complete construction of the shipping containers for training purposes. **Carried.**

John Wiznuk presented the Asset Operations and Management Committee report and Michel Chiasson's report on a water strategy Proposed Water Supply East Point Area with recommendations for how to improve water supply at East Point.

Moved that the SIFPS Board to enter into a Letter of Understanding with affected residents (David Paton/ Mairead Boland and David Osborne) for the use of their water tanks located on their properties and to spend up \$2,420 to connect to David Paton/Mairead Boland's water tanks and up to \$2,100 to connect to David Osborne's tanks **Carried.**

10. Finance Committee

(a) **Moved** to Approve Actual to Budget, Jan - Feb 2022 as presented and discussed. **Carried.**

(b) Stephen Hardy reported that preparation of the Annual Financial Statements is underway.

11. Corporate / Administration Committee

(a) Melanie Watson reported that both Medical Malpractice and A & D insurance have been renewed.

(b) Year-end report will be submitted to Island Health in April.

12. Communications Committee

(a) A SIFPS Facebook page has been created.

(b) Scribbler articles and ideas welcomed.

13. Human Resources Committee

(d) Health Spending Account was submitted by Tony Marchigiano. All members in good standing.

(e) Occupational, Health & Safety Committee discussed hiring a person for occasional building maintenance. Tony to contact potential persons. Emergency Response Plan - an inspection list for the buildings has been completed.

14. New Business

(a) The **2022 AGM** will be held at 1:00 pm June 4th, 2022 at ESB #1. It was suggested that a get-together will be held in the afternoon/evening of June 4 at the pub inviting all SIR and Fire volunteers along with new and outgoing board members for a meet-and-greet paid for by SIFPS. Eva to follow up.

(b) The Board agreed to having John Hutchinson as an ex-officio member of the Nominating Committee. His assistance is much appreciated.

15. Next Meeting - May 9th, 2022 @ ESB#1

16. Meeting adjourned at 6:38pm.

President: Eva Hage _____

Corporate Secretary: Melanie Watson _____

Recorded by: Sandy Nelson _____