

**MEETING AGENDA**  
**SATURNA ISLAND FIRE PROTECTION SOCIETY**

Monday January 18, 2021 4:00 pm by Zoom.

1. **Call to Order** – WQ
2. **Welcome Guests** – **SIR volunteer** Martin Wale
3. **Approval of Agenda** – WQ
4. **Approval of Minutes** - Minutes of Board meeting November 23, 2020
5. **Business Arising from Minutes** –
  - Car #1 repair and weighing of vehicles- WQ
  - Action/status for alder removal at ESB#1 – IG
  - Fan installation - WQ
  - Commercial General Liability Insurance Policy status - MW
  - Car #2 shelter status at ESB#2- PS
  - SGI Mutual Aid Agreement renewal – JW
  - Letters to residents of Trevor and King Islets re: fire protection -MW
6. **Update from Martin Wale** – resolution of issue regarding pager call outs
7. **Correspondence** – EH/WQ
8. **Fire Chief's Report** – PC
9. **SIR Chief's Report** – VV
10. **Operations/Asset Management Committee Report** – JW/IG/PS
  - Status of third water tank at ESB#1 - JW
  - Vehicle or building issues needing attending - JW
  - Other issues – JW

**11. Finance Committee Report - EH**

- Actual to Budget statement Jan to Dec 2020
- Commentary on 2020 donations
- Progress on donations and costs to outfit Car 2
- Succession planning for Treasurer/Bookkeeper

**12. Corporate/Administration Committee Report**

- Insurance issues? - MW
- Other issues

**13. Communications Committee Report – HJ/RM**

- Emergency Services Brochure - RM

**14. Human Resources Committee Report - RM**

- Job descriptions for Fire and SIR Chiefs
- Personnel planning for Fire and SIR teams

**15. President's Report - WQ**

**16. New Business**

- BCEHS Agreement – WQ
- Fire Services Audit – PC/WQ

**17. Next Meeting – Monday March 15, 2021 at 4:00 pm via Zoom**

**18. In Camera Meeting – None**

**19. Motion to Adjourn - WQ**