

SATURNA ISLAND FIRE PROTECTION SOCIETY (SIFPS)
MINUTES DIRECTORS MEETING
Saturday, Sept 16 2017

Directors Present: Ron Lewis, John Hutchinson, Eva Hage, Ian Gaines, Priscilla Hagggar, Bill Schermbrucker

Regrets: Debbie Fry, Harvey Janszen

1. **Call to order:** The meeting was called to order at 9:20 by Chair, Ron Lewis
2. **Welcome Guests:** No guests were present.
3. **Approval of Agenda: Motion** by John H. **Carried**
4. **Approval of Past Minutes: Motion** by Eva H to approve the board meeting minutes of July 13, 2017. **Carried**
5. **Presidents Report**
Have not had any response to recording secretary postings. Discussion on whether to buy a recording device to record meetings and then take turns as Board members to do the minutes.
Motion: by Eva H to buy a recorder to record board meetings for the purpose of minutes.
Carried
6. **Correspondence**
A thank you postcard from Sydney Australia from one of SIR's youngest patient [*Issabella*] from the summer
7. **CRD Agreement**
Eva gave an update on the negotiations with the CRD on a new funding agreement, which is still ongoing. The biggest issue is the ownership of assets. CRD has conceded to only own new assets, but still unclear what that actually means. Negotiations will continue.
8. **Parks Canada MOUs**
Both agreements, the Wildfire and the Rescue agreements, need to be renewed by year-end. We are hoping to increase the current \$1,000 stipend for Rescue activities to something higher. Would be useful to have stats on past calls and costs.
9. **Fire Chief's Report**
Fire Chief Brent Sohler presented his report. (Attached)
10. **SIR Chief's Report**
SIR Chief Kate Vigneault presented her report (Attached)
Action item: Brent and Kate to discuss new SIR name for dispatch to prevent confusion.
11. **Finance Committee Report**
Budget for 2018 needs to be developed for approval by the Board. **Action item:** Eva and John to meet with Chiefs and Eva to prepare a budget for next meeting.
Eva reported on actual versus budget for the period January to end of August. SIFPS financials are in good shape.

Motion: by John H to accept the financial reports as presented for posting. **Carried**

12. Operations/Asset Management Committee Report

Action item: John H to update the capital replacement spreadsheet and provide to the Treasurer as part of budgeting process.

Ian G reported that the concrete is poured for the generator pad. John Wiznuk to install cover. The transmission on the tanker at ESB#2 has broken down. P&R has provided an estimate for the repairs. Ian G to ask for a second quote from another outfit

Motion: by John H to seek a second quote and then go ahead to get the tanker repaired.

Carried

John reported that there was no interest in maintenance contract posting for gutter/ filter baskets cleaning at ESB #1 and #2. Safety was concern. John to report back.

13. Corporate Administration Committee Report

Eva reported that the Directors' Liability insurance has been renewed.

14. Human Resources Committee Report

Priscilla reminded everyone that Nov 18 is VFD's Pig BBQ and service awards will be handed out.

15. New Business

A new printer/copier is needed for ESB#1. **Action item:** Ron L to acquire printer and recorder.

16. **Next meeting:** Nov 18 @ 9:15am, ESB #1

17. **Adjourned** at 12.35 pm.

John Hutchinson, A/ President

Deb Fry, Corporate Secretary

Fire Chief Report
SIFPS Meeting Sept. 16th

Operations:

We have received an above average number of calls so far this year. we have not been called to the park this year for any fire related problems. We attended a small wild fire on Mount Fisher just above the Breezy Bay camp sites just west of Ilio's. Only operational issue is with Tender 2.

We now have an O2 tank and equipment back on Command 1.

Training:

The summers training has been based around wild land fire. Hubertus and Davey are nearing completion of there NFPA 1001 course on Pender. Davey and myself did a one week shift in Puntzi lake and Quesnel doing structural protection.

Finance:

There are two invoices outstanding.

Other:

Credit card

**SATURNA ISLAND RESCUE
REPORT FOR SIFPS
September 16th, 2017**

Incidents: Please see attached report of SIR call statistics from January 1st, 2017 to August 31st, 2017. Our call volume during the peak summer months of July and August was up 700%. Fortunately for me I was able to attend most of those calls. This has allowed a greater understanding of where I need to concentrate my energy with the team over the next year. Most of my time needs to be spent on training and education. On October 28th Mike Billingham will be returning to Saturna for another full day workshop. He and I will be team teaching a 3 part series on major and minor trauma. The case studies are based on actual situations that have occurred here over the years.

There were a few technical issues over the summer. On one occasion the SIR pagers were not called for a serious Code 3 call. The patient was in a life threatening situation and the Fire Department was paged out without SIR. Fortunately Peter Clark and Brent Sohler were on scene. I saw the helicopter from my deck and rapidly responded to the scene. It was a tense situation and a major error on the part of Dispatch. I spoke with the Dispatch Supervisor and was given assurance that the situation was rectified and would not happen again. The positive outcome is that our Fire Chief is equipping Command One with some basic life support gear. This will also make our response time in the winter much more effective as we have to call on Command One to take us to numerous locations in bad weather.

Another significant outcome of responding to so many calls was the apparent need to replace our patient cot. This is the same cot that the team has been using since the 80's. It is not in great working condition. My fear is that one of our members will sustain an injury while struggling with it. Replacing the cot will be a major capital expense, approximately \$2000 new. I am looking into refurbished but considerably less used ones from BCEHS. I am in the process of preparing a list of our assets for John Hutchinson as requested. I have also started working on our Operational Guidelines. Tony Simmonds has agreed to assist me with this.

Training: Attendance at practice nights continues to be excellent. The last two have been taken up by call review and the opportunity it allows for everyone to gain knowledge.

Crew: We currently have 5 licensed EMR's, 5 OFA3 members and 1 OFA1. Keith McMaster did his EMR Practicum testing in early September. Ryan Dentry is doing an EMR reentry certification in late September. That will give us 7 EMR's, 3 OFA3 and 1 OFA1. Plus me. I have two potential recruits. I would like to get our team back up to 12 members plus me.

Respectfully submitted,
Kate Vigneault, SIR Chief