

**SATURNA ISLAND FIRE PROTECTION SOCIETY (SIFPS)
DIRECTORS MEETING
Saturday, June 14 2014 – 9:15 a.m. ESB#1**

Members Present: Bernie Ziegler, Al DeJoseph, John Robertson, Ron Lewis, John Robertson, Lee Middleton, Deb Fry

Crew Chiefs: Brent Sohier, David Rees-Thomas

Recording Secretary: Bev Lowsley

Guest: John Hutchinson

1. Call to Order at 9:15am

2. Approval of Agenda

Motion to approve the agenda as presented, Ron Lewis **Carried**

3. Approval of Minutes of May 24 2014 Directors Meeting

Motion to approve May 24, 2014 minutes as circulated, John Money **Carried**

4. Correspondence

None

5. Welcome Guest

Chair Bernie Ziegler welcomed John Hutchinson. It was noted that he is willing to stand for a position on the 2014 -2015 SIFPS Board of Directors.

6. Committee Reports

6.A) Fire Chief's Report

Brent Sohier reported that Road Masters, from Victoria, came to Saturna to do the ICBC approved Emergency Scene Traffic Control. There are now 12 members certified. A few mechanical issues are being dealt with.

6.B) SIR Chief's Report

David Rees-Thomas presented his report (attached).

6.C) Financial Report

SIFPS Financial Summary and Notes were circulate to members present for discussion. Financial statements to December 2013 were sent to Al Razutis and Bernie Ziegler in electronic format to be posted to the website June 12 in advance of the AGM.

Ron Lewis reported that in future, donations to SIR will be transferred into the existing Savings Account to be used for expenses not covered by the VIHA grant.

6.D) Operations Committee Report

Al DeJoseph reported that David Obade submitted a bill for 6 hours work. To this point John Wiznuk has been borrowing a lawn mower which is not always available. Al has purchased a lawn mower for \$246.40. Storage issues were discussed. It was suggested that Al explore the cost of having an 8 x 10 shed built locally and compare to cost of purchasing a storage building.

There have been some issues with battery charge of the tanker at ESB#2. John Money and Derm Carberry have identified the source of the problem.

6.E) Corporate & Administration Committee Report

6.E.i) Renewal of MOU with Parks Canada, effective 2014

Lee Middleton reported that the Superintendent has signed the MOU but the documents have not been received as yet.

Regarding use of the Parks Canada radio frequency it was suggested to send a letter to Radio Works requesting the addition of that frequency to Saturna fire radios.

6.E.ii) MOU between SIR and Parks Canada

David was asked to speak with Chief Charlie Boyte on Pender Island for a copy of their MOU with Parks Canada relating to medical emergency services. It was noted that their MOU may be a useful template for a Saturna MOU between SIR and Parks Canada.

6.F) Asset Management Committee Report

John Money reported some issues with the larger tanker trucks. The troubles seem to start with the new throttle unit which was installed. This is being investigated.

A large ongoing asset expense relates to purchase of turn-out gear as new members volunteer as firefighters. Also, options are being explored for purchase of a replacement equipment vehicle next year. This should have adequate space to transport several firefighters as well, as ICBC would not cover members vehicles used to drive to a fire site if they are damaged.

John M. reported that he has priced blinds for the windows as requested at the last meeting. Prices vary but are less than expected. He will be move ahead with this purchase.

6.G) Communications Committee Report

John Robertson noted nothing new since last meeting. There was discussion of the need for a CRD Mutual Aid Agreement between the other departments in the event of a major emergency. As Saturna is not a CRD fire department other departments members may not be covered unless specifically authorized by the provincial emergency program. John Robertson will explore this with CRD.

6.H) Human Resources Committee Report

6.H.i) Set-up of Emergency Medical & Dental Donation Fund

Lee Middleton has consulted a benefit provider recommended by SIFPS insurance broker for information. Based on risk-benefit analysis some companies will not cover firefighters or volunteers who may rotate out of the program (eg. not a consistent group).

Another option suggested is a Health Benefits Account whereby a benefits company manages individual expense payments. Advantage of this is confidentiality for individuals. Mechanisms and potential costs of this process were discussed. Lee will explore further and present the information at the AGM.

7. New Business

7.i) Preparation for AGM

The CRD tax allocation for this year has not been finalized yet. Issues of CRD holding back management/legal fees influences the amount available to SIFPS from taxes collected.

In recent years the Board focus has been on completion of the emergency services buildings. Now other priorities relate to potential capital expenditures for replacement of aging vehicles. Also, is the goal to initiate a benefit package for volunteer firefighters in recognition of the service they provide.

Request that all committee chairs submit their reports so they can be included in an information package for members. Each nominee is requested to send a brief statement of his/her goals in running for office. Please email these to Deb Fry at dandmfry@gmail.com.

John Money will present the nomination committee's proposed slate of officers then Tom Johnston will conduct the election.

Directors to arrive at ESB#1 at noon. Member applications will be available and briefly reviewed prior to the AGM which is scheduled for 1 pm.

7.ii) Security for Lamb BBQ

Last year to comply with security requirements at the BBQ volunteers were asked to be present. RCMP send representatives but they may be called away if an emergency. The role of volunteers is to check id's and monitor numbers in the beer garden.

8. Next Meeting is AGM - Saturday, June 28, 2014, 1:00 noon in the parking bay of ESB#1.

9. Adjourned at 11 am.

President Bernie Ziegler

Secretary Deb Fry

Recording Secretary, Bev Lowsley

Saturna Island Rescue June 2014

Incidents

Slowing down: one call in June so far; 13 in the fiscal year, 19 in the calendar year. A bit ahead of average.

Training

The second AED/CPR session ran on May 25th with all of 2 attending, one of whom was my wife. June 10th SIR training will concentrate on ambulance and jump-kit familiarization, e.g., where do we keep the spare nose clamps? We are looking into the purchase of a more up-to-date CPR mannequin should the state of our donations allow it. The estimated cost would be of the order of \$2500-3000.

Equipment

No issues.

Ambulance

No issues.

Station

The VIHA annual report has been sent.

Crew

No issues.

David Rees-Thomas
Unit Chief
Saturna Island